



We are committed to you and your vision

2016 Wedding Planning Packages

A La Carte Plan - \$50/hour

This plan is for couple that require my services to:

- meet with prospective vendors on the couples behalf as they are planning their wedding from out of area
- meeting with clients to provide them various vendors from our exclusive list of vendors

The No Fuss No Muss Plan - \$400

- one pre-wedding consultation with the couple (in person or via skype/telephone)
- venue inspection
- coordination of wedding and reception set-up and tear-down

Day Of Coordinator Plan - \$550

- up to two pre-wedding consultations with the couple (in person or via skype/telephone)
- venue inspection
- work with the couple to complete the time-lines for the day
- silent Master of Ceremony (keep all the couple and all wedding day vendors on schedule)
- deal with unforeseen problems or delays
- coordination of gift collection and storage for couple

Event Design Plan - \$900 Our most popular plan!!

This is a combination of the No Fuss No Muss and the Day Of Coordinator packages, with a \$50 discount.

- up to two pre-wedding consultations with the couple (in person or via skype/telephone)planning the wedding day details
- venue inspection
- work with the couple to complete the time-lines for the day
- couple will forward itineraries and time-lines to each participating vendor



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- supervision and coordination of the wedding day events
- coordination of reception set-up and tear-down
- liaise with the couple, family and vendors
- silent Master of Ceremony (keep all the couple and all wedding day vendors on schedule)
- deal with unforeseen problems or delays
- coordination of gift collection and storage for couple

The Speed Dial Plan - \$1,350

- unlimited pre-wedding consultations with the couple (in person or via skype/telephone)
- planning the wedding day details
- creation of detailed itineraries, time-lines and checklists for each vendor
 - includes list of approved poses and pictures as per the clients request
 - list of songs for DJ/band as per the bride/groom request
 - other lists that the client may request
- sourcing of vendors which includes meetings, contract review and negotiation of pricing
- budget creation, monitoring and reconciliation (if requested)
- supervision and coordination of the wedding day events
- venue inspection
- coordination of reception set-up and tear-down
- liaise with the couple, family and vendors
- silent Master of Ceremony (keep all the couple and all wedding day vendors on schedule)
- deal with unforeseen problems or delays
- supervision of photography session (myself or my protégé as I will likely be overseeing to the guests)
- supervision of vendor arrival, set-up, payment, gratuities and reconciliation (if necessary)
- coordination of gift collection and storage
- coordination of taxi/shuttle schedule for all guests (if couple hired services)
- on-site guest emergency kit for both male and female facilities
- and more (to be determined by the needs of the client)